Date: 21st May 2021
Name: Sudha Manohar Panchal

<div align="center">Sub: Internship</div>

Hi Sudha,

We are pleased to inform you that you have been selected as a System Application Tester Intern with TGC Technologies Pvt. Ltd. based in Pune. The internship is scheduled for 6 months starting from 24th May 2021 to 23rd November 2021.

Post which we will evaluate you for a permanent role basis your performance and the job role availability.

Reporting to: Mr. Shubham Viskwakarma (Project Lead)
Stipend: Rs.3000 per month (Full-Time – Till the time you are Working from Home)
                  Rs 5000 per month (Full Time – Once the office resumes and you start coming to office)
Working Hours: 9.30am to 6pm, Monday to Friday (need basis on Saturday's)

Work Timings

At TGC we work Monday through Friday and Saturdays (need basis). The Company will have its normal business hours from 0930 hrs. to 1800 hrs. with a Lunch Break of 40 minutes and two breaks of 10 minutes each. Since we cater to global clients that may operate on multiple business hours, you may be required to work at Nonstandard hours.

Leaves

You must plan and take approval for your leaves in advance. In case of emergency leaves, you need to call and send an email to your reporting manager marking the HR in cc. For sick leaves, you need to call and inform HR or your manager before your reporting time at 9.30 am.

The project details will be shared with you on the commencement of the internship.

Congratulations, we look forward to working with you!

Thanks,
Mukta Sadana
(Head: HR & Admin)

Job Description

Reporting to Project Manager

As a System Application Tester, you will be required to test the platforms and create test cases and bug reports.

Responsibilities:

- Reviewing software requirements and preparing test scenarios.
- Executing tests on software usability.
- Analyzing test results on database impacts, errors or bugs, and usability.
- Preparing reports on all aspects related to the software testing carried out and reporting to the design team.
- Interacting with Project Manager to understand product requirements.
- Participating in design reviews and providing input on requirements, product design, and potential problems.

Required Skills:

- Up-to-date knowledge of software test design and testing methodologies.
- Working knowledge of test techniques and compatibility with various software programs.
- Working knowledge of programming.
- Excellent communication and critical thinking skills.
- Good organizational skills and detail-oriented mindset.