



**Current Address: Reval Analytical Services Pvt Ltd**  
**Office No: B 301**, 3rd floor,  
Mayfair Tower II, KB Joshi Path,  
Sphurti Society, Wakadewadi, Shivajinagar,  
Pune, Maharashtra 411005

**Dear Mr. Prashant Patil,**

We are pleased to offer you employment at Reval Analytical Services Pvt. Ltd. We feel that your skills and background will be valuable asset to our company.

As per our discussion we in principal agree to make you a formal offer for the position of **"Trainee Software Developer"** with our organization.

Your CTC (Cost to the Company) will be **Rs. 3,60,600/- (Rupees Three Lakhs Sixty Thousand & Six Hundred only)** to include company provident fund contribution i.e. **Rs. 21,600/-** & \*PLC i.e. **Rs. 27,000/-**

**\*Note: The Performance Linked Compensation will be totally based upon individual's performance and will be paid quarterly.**

Your joining date is **1<sup>st</sup> July, 2020.**

*You shall join your duties on or before **1<sup>st</sup> July, 2020.** and send duly acknowledge copy of same for our record and reference. **failing which offer letter will be stands withdrawn.***

*This offer of employment with Reval Analytical Services Pvt. Ltd. is subject to the successful verification of information provided by you.*

You are advised to re-confirm your agreement on the above mentioned points to initiate the HR process for your joining formalities.

Kindly bring the following documents on your joining day:

- Photograph - 3
- Educational Certificates (Originals) and Xerox of each one
- Copy of Adhaar & PAN card.
- Certifications, if any.
- Previous Increment Letter if any.
- Relieving Letter & Clearance Certificate.
- Pay slip of last 3 Months.
- Experience Letter – All pervious & Current Employer
- Copy of offer & offer acceptance Letter.

**Regd Off: Reval Analytical Services Pvt. Ltd, #22, Mangalwadi Society, Senapati Bapat Road**  
Pune – 4110016 Tel - +91-20-25655029



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**Salary Break-up is as follows:**

<b>Basic Components (A)</b>	<b>Per Month (In Rs.)</b>	<b>Per Annum (In Rs.)</b>
BASIC	13,000	156,000
HRA	5,200	62,400
MEDICAL	1,560	18,720
TRANSPORT	1,040	12,480
LTA	1,300	15,600
UNIFORM ALLOWANCE	1,300	15,600
FUEL & MAINTANCE	780	9,360
TELEPHONE ALLOWANCE	780	9,360
PROFESSIONAL DEVLOPMENT ALLOWANCE	1,040	12,480
<b>Gross Total</b>	<b>26,000</b>	<b>312,000</b>
<b>Performance Linked Compensation (B)</b>		
PLC**	<b>2,250</b>	<b>27,000</b>
<b>Retirement Benefits (C)</b>		
PF - COMPANY'S CONTRIBUTION	1,800	21,600
Gratuity***	-	-
<b>Total</b>	<b>1,800</b>	<b>21,600</b>
<b>Deduction (D)</b>		
PF- EMPLOYEE'S CONTRIBUTION	1,800	21,600
PROFESSIONAL TAX	200	2,400
<b>Total</b>	<b>2,000</b>	<b>24,000</b>
<b>Monthly Earnings (A+B-(D))</b>	<b>26,250</b>	<b>3,15,000</b>
<b>COST TO COMPANY (FIXED COMPENSATION + PLC)</b>	<b>30,050</b>	<b>3,60,600</b>

**Notes :**

- a. \*\*The Performance Linked Compensation will be totally based upon individual's performance and will be paid quarterly.**
- b. \*\*\* Gratuity is contributed by the Company and is payable as per the Gratuity Act published by Govt. of India**