

Letter of Intent

Dear Aishwarya Sujit Chavan,

Date: 22nd October 2021

We are pleased to offer you an appointment as per below mentioned details, and, on terms and conditions to be signed separately.

Place of Posting: Delhi
Designation: Executive Trainee – Sales & Marketing
Timings: 10:00 am to 7:00 pm
Days: 6 days

- Your Date of Joining should be on 9th November 2021, at Delhi
- Your total CTC is INR 3, 08,000 which includes INR 2, 64,000 as fixed and INR 25,000 as variable pay. .
- You will be governed by the service rules and regulations including conduct, discipline and appeal rules and distractive orders any other such rules/order of company that might be in force from time to time.
- This letter of intent is to be signed confirming your acceptance, within 2 days of receiving the letter. Appointment letter will be issued on the joining date and you will be on a 90 days of probation period.
- In case, for any reason you leave the services of the Company before the completion of Probation period of three months, then you shall forthwith pay a sum equal to 45 days of Salary being the indemnification of the cost of training to the Company. You undertake not to dispute the amount, and shall pay the amount, before requesting for formal relieving order from the Company & at the same time company has full right to initiate appropriate legal proceeding against the Employee.
- During the first Fifteen days of joining, either the company or you may terminate this agreement without giving any notice period. And, the Job offer will be considered null and void.
- After the first Fifteen days of service, your employment shall be terminable by giving one month's notice or one month's basic pay in lieu thereof on either side at the sole discretion of IIFM/PRATHAM.

We are looking forward to having you on our team and mutually successful association.

For International Institute Of Financial Markets Ltd. (IIFM)

Nira Sinha
HR Head

Accepted by: (name of employee with signatures)

PRATHAM U/O International Institute of Financial Markets Ltd.

(CIN U67110DL2007PLC167792)

Registered & Corporate Office Address:

HS 13, 2nd Floor, Kailash Colony Main Market, New Delhi 110048

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