Rudra Motors Passenger Car Dealer

TATA MOTORS

OFFER LETTER

Akshay Upare, Pune

Date:-27-Jun-22

Dear Akshay,

With reference to your application and subsequent interview with us, we are pleased to offer you the position of **Customer Advisor** in our organization.

We would expect you to join as early as possible as but not later than 5 July 2022. Beyond which the offer would stand withdrawn, unless a new date is mutually agreed upon, by us in writing.

On the date of your joining, you may please bring along the following:

- 1. An updated Curriculum Vitae
- 2. Copies of Educational Certificates
- 3. Copies of Professional certificates
- 4. 4 Passport Size photograph
- 5. Pan Card & Aadhar Card
- 6. License copy (4wheeler preferable)

If 4wheeler driving license is not issued, suggested to issue the same as early as possible.

7. Rent Agreement/ Light Bill

This Offer of Employment is subject to receipt of satisfactory references.

This Letter of Offer is being sent in duplicate. Kindly sign the copy as a token of your acceptance of the offer and return us the same.

With warm regards,

Rudra Motors,

Nikhil Sanghai HR Manager

Registered Office: 1st Floor / 03, Phule Chamber, Opp. Rajiv Gandhi E-Learing School, Parvati, Pune - 411009, Wagholi: Sales & Service: Gat No. 1343/A2, Near Ubale Nagar Bus Stop, Wagholi, Pune - 412207.
Contact No.: 9607830000, Email: rudramotors.tml@gmail.com
Viman Nagar: Sr. No. 30/8A/1A, Ramwadi, Opp. Canara Bank, Nagar Road, Pune - 411014. Contact No.: 9146104444

Viman Nagar : 5r. No. 30/84/14, Kamwadi, Opp. Canara bain, Nagar Road, Pune - 41014. Contact No. Vishrantwadi : Airport Rd, Kasturba Housing Society, Vishrantwadi, Pune. Contact No. : 9823674477 Uruli Kanchan : Kanchan Garden, Near PMT Bus Stop, Uruli Kanchan, Tal : Haveli, Pune - 412202.