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## Selection & Joining Information - Indovance Pvt Ltd

3 messages

HR <hr@indovance.com>

Mon, 22 May 2023 at 9:49 am

To: harshadsancheti02@gmail.com <harshadsancheti02@gmail.com>

Cc: Apurwa Madankar <apurwa.madankar@indovance.com>, Jagruti Giri <jagruti.giri@indovance.com>, Esha Nawale <esha.nawale@indovance.com>

**Dear Harshad,**

**Congratulations!!!**

We are delighted to inform that you have been selected for the position of **Trainee –Design Engineer** at **Indovance Pvt. Ltd.** We believe that your knowledge, skills, and experience would be an ideal fit for our team, and you can be an asset to the company.

**Date of Joining: Thursday, 1<sup>st</sup> June 2023 (Tentative)**

**Time: 10:00 AM**

**Address:** Indovance Pvt. Ltd.

Near Navale bridge, Above Union Bank

2<sup>nd</sup> Floor, Navale Prestige,

Mumbai Bangalore Highway, Narhe, Pune – 411041.

*As discussed, come along with original documents for submission as per the attached checklist herewith.*

Please note, original document submission is only for the verification and security purpose and will remain with company till completion of your probation period. As a proof, you will be allotted a softcopy of document submission letter confirming your documents submission with Indovance.

Kindly acknowledge this email with your acceptance within 3 hours of receipt of this email, failing to which, this offer will not be valid and will be withdrawn without any intimation. If you need any concerns, please reach out to us.

**"We are sure we will have a good and enriching experience working together".**

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**Harshad Sancheti** <harshadsancheti02@gmail.com>

Mon, 22 May 2023 at 12:22 pm

To: HR <hr@indovance.com>

Cc: Apurwa Madankar <apurwa.madankar@indovance.com>, Jagruti Giri <jagruti.giri@indovance.com>, Esha Nawale <esha.nawale@indovance.com>

Dear Apurwa and Team,  
Good Afternoon.!

I extend my gratitude to you for offering me the position of Trainee-Design Engineer in Indovance Pvt. Ltd. I am delighted to accept your offer and look forward to commencing work with your company from 1st June,2023. I hope to complete all the formalities prior to joining so that I can start my work efficiently and will carry all the required documents on the day of joining.

I thank you again for providing me with this wonderful opportunity. I am excited to be a part of your team and make my notable contribution to it.

Yours sincerely,  
**Harshad Sancheti**  
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HR <hr@indovance.com>

Wed, 14 Jun 2023 at 12:36 pm

To: harshadsancheti02@gmail.com <harshadsancheti02@gmail.com>

Cc: Apurwa Madankar <apurwa.madankar@indovance.com>, Jagruti Giri <jagruti.giri@indovance.com>, Esha Nawale <esha.nawale@indovance.com>

**Hello Harshad,**

Kindly note the confirmed date of joining as **Monday 26<sup>th</sup> June 2023**. As per discussion carry all your original documents on the day of joining.

Kindly acknowledge this email with your acceptance within 3 hours of receipt of this email, failing to which, this offer will not be valid and will be withdrawn without any intimation. If you need any concerns, please reach out to us.



**Anand Deshmukh**

(HR Executive)

📞 91-9175681592

✉ [anand.deshmukh@indovance.com](mailto:anand.deshmukh@indovance.com)

🌐 [www.indovance.com](http://www.indovance.com)

📍 NC, US | Pune, India



**INDOVANCE<sup>^</sup>**

EXPLORING **SOLUTIONS**

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